

EDITORIAL RULES OF THE JOURNAL

Original content: the Intellectual Property Journal only accepts investigation and academic works that are original and unedited in the following languages: Spanish, English, Portuguese or French. As an exception, it will be accepted the publication of the first version in Spanish of works originally published in other languages different from those mentioned.

Date for the reception and acceptance of originals: each year before the first of July the person that is interested in the publication of a research or study should notify to the journal management (revista.epi@ula.ve; revista.epiula@gmail.com) the intention of sending a work with its provisional title. As a main rule, it will not be allowed the publication, inside one volume, of several works written by the same author about similar topics. The original works should be forwarded to the electronic address revista.epi@ula.ve ; revista.epiula@gmail.com before the first of october of each year.

Arbitration system and external evaluators: all the works presented to the Intellectual Property Journal will be subjected to the confidential evaluation of two external experts of the Writing Board following the international criteria. The evaluation is anonymous or “blind”, with the idea that the evaluators do not know anything about the author’s identity and this one either. The names of the referees are not known by the authors. The evaluators examine the originality and uniqueness of the work, the importance of the topic and its deepness, the methodology, documentation and modern bibliography used, and the writing style.

Publishing rights: the publishing rights are under the jurisdiction of the Research Center on Intellectual Property (RCIP) and the Master in Intellectual Property (MIP) of the University of Los Andes. The contributions to the Intellectual Property Journal are free, and this includes all the published works and the duties of the external evaluators.

INSTRUCTIONS FOR THE AUTHORS

Format and extension: Part I and III, 30 pages as maximum including bibliographical references; Part II, 25 pages; Part IV miscellany, 10 pages as maximum and bibliographical notes, half page.

Abstract, keywords and summary: impersonal writing, which contains the the article, in Spanish and English. It has to be a direct concordance between the titles of the summary and the ones written inside the work.

Author’s essence of the work: The text has to be explained in just one paragraph of 120 words as maximum (simple line spacing). It has to be written in Spanish and English. Keywords: mention at least 4 keywords that specifically explain the content of identification: the professional qualification of the author should be included (PhD, professor, lawyer, judge, among others) and the name of the author’s work

institution. This information should be written as a footnote with the symbol of an asterisk (*) which also will be after the name of each author at the beginning of their work. It should be included the postcode or email address.

Formal requirements for the presentation of the works: all the works should be presented necessarily in a Word digital archive or the equivalent with the following demands: letter-size sheet, type of letter Arial/ 12 points (footnotes with 10 points). Line spacing: 1,5 (simple line spacing for the footnotes). Margins: regular 3 centimeters. Figures, graphics and charts: all the illustrations that the author considers necessary will be accepted, if they follow the maximum extension of pages established in the norms. They must be included in the text and the author has to add a copy in the original format in the independent annex.

Quotes and references: for legal texts the system quote-note is inherent to the writing. The quotes should be written using calls inside the text with continuous Arabic numerals and the author's reference, the text must be quoted as a footnote.

The quotes that have less than 40 words must be in regular letter inside the text, between quotation marks. The quotes with more than 40 words should be presented in a different paragraph in italics, without quotation marks, in one block with a margin of five spaces in both sides.

Book references: the authors should follow this order: (a) author or authors (first the last names with capital letters and then the name or names with lowercase, except for the first letter, and both names and last names separated with a coma; (b) title with italics (using capital letter only for initials and proper names); (c) number of the edition (the first one should not be included); (d) translator, written on the same way as the author or authors; (d) place of publishing (city) and if this element does not appear use the abbreviation n.p (no place); (e) publishing house; (f) year of publication (and if this one does not appear use the abbreviation n.d (no date); (g) collection or volume; (h) page (with abbreviation of p.) or pages (with the abbreviation pp.)

If the book has two authors, the same criteria should be applied for both names, putting first the last name with capital letter and the name with lowercase, except for the initial of the name. The names should be divided with a semicolon. If the work has more than two authors, the name of the first author must be taken and then the abbreviation *et al.* (From Latin *ET altre*: and others) without a semi colon or a coma. If the quoted work has several volumes, the volume that will be quoted would be the one that is after the year of publication (or the collection if it is the case). In order to quote works that are inside collective ones the elements should be the following: (a) name of the author, considering the rules about names; (b) title of the work between quotation marks; (c) title of the collective work with italics; (c) the other elements in the usual way. The preposition "in" can be used only for the cases in which there is a responsible of the collective work (coordinator, compiler or publisher). When the work has a coordinator, compiler or publisher, the quotation should be the following: (a) name of the author, using the rules about the names; (b) title of the work with quotation marks; (c) name of the coordinator, compiler or publisher, following the

rules about the names and preceded by the preposition “in”; (d) title of the compiled work in italics; (e) write the other elements following the usual way. When the work has several volumes and each one of them have a different title, then the number of the volume should be followed by the title of that volume with italics after the general title.

Quotation of journal articles: it will be done following this structure: (a) author or authors (first the last names with capital letters and then the name or names with lowercase, except for the first letter of the name or names, dividing by a coma the first from the second); (b) title of the article between quotation marks (with capital letter in the initials and proper names); (c) translator, if there is any; (d) title of the journal in italics (except for the prepositions or articles); (e) place of publishing, year, volume, number, period comprising the journal and pages, following the rules explained in the book references.

Quotations of jurisprudence of the Supreme Court of Justice: it has to be done making a reference to the number of the sentence, followed by the abbreviation of the name of the courts (S.C., for Sala Constitucional; S.C.C., for Sala de Casación Civil, Mercantil y del Trabajo; S.C.P., for Sala de Casación Penal; S.P.A., for Sala Político-Administrativa; S.C.S., for Sala de Casación Social; S.E., for Sala Electoral; and S.P., for Sala Plena).

Quotation of documents retrieved from the internet: it has to be added the address of the web page, with the date of the visit. On this cases, it must be used the URL (Uniform Resource Locator). The idea is to provide the name of the authors, the title of the document and the URL that works as a link to the page.

Second and subsequent references of a work: after the second reference of a work it must be used abbreviations in Latin taking into consideration the following: (1) when the quotation is about a work quoted for second or subsequent occasion inside a text it should be used the abbreviation *op.cit.* With italics (for the Latin expression *opus citato*: work cited); (2) when two or more works of the same author are being quoted it should be mentioned one part of the title of the work followed by ellipsis and add *op.cit.* or *justcit.*; (3) if there is a need of making a reference to the same work, but to a different page, and making a quote in the following note it has to be used the Latin word *ibidem* instead of the title of the work, followed by the number of the page; (4) if the reference is about the same work and it is on the same page, it has to be used the term *idem* without any order indication.

The references should be adjusted, following the order of its components and the models for the footnotes. At the end of the text, the references should be organized alphabetically starting by the author’s last name. The electronic references should be written after the general references.

PROCEDURE FOR SENDING THE ARTICLES FOR EVALUATION AND PUBLISHING

All the articles will have to be send it online by email through the electronic address of the journal management: revista.epi@ula.ve y revista.epiula@gmail.com

The author has to include a brief resume, specifying postcode, telephonic numbers, electronic address, position and affiliated institution.

All the articles should be delivered with a letter signed by the author or authors of the work, addressed to the journal management asking for evaluation, and an authorization for publishing on paper and by email to the Journal of Intellectual Property accepting the editorial rules already established.

All the articles must be created for the journal and they have to be adapted to the structural rules of this one, which involves an ad hoc elaboration effort. This is why the journal has the authority to change and correct the papers but it has to notify the author's first. The author must have to correct the work within a specific deadline taking into consideration all the corrections and observations made by the writing board. If the author does not fix the corrections the work would not be send to the supervisors for its evaluation.

The evaluation process is the following: (a) online acknowledgement of the receipt from the journal; (b) preliminary evaluation of the formal requirements; (c) if the article follows the instructions and requirements, it will be send to the external evaluators and experts on the field for its evaluation; (c) if the article does not follow the requirements it would not be send to the evaluators, and this will be communicated to the author; (d) once the evaluators give their answer this would be notified to the author or authors.

The location of the articles in the journal will be decided by the writing board.

If the collaboration is a research financed by the "Consejo de Desarrollo Científico, Humanístico, Tecnológico y Artístico (CDCHTA)" of the University of Los Andes, this should be mentioned.

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Breach of the instructions by the authors: all the collaborations that do not follow these instructions will be send it back to the authors, in order to correct the work. If these corrections are not done within the deadline the work will not be published. In any case, the journal management has the authority to make the corrections by

themselves if they considered crucial the publication of the work for academic purposes of the journal and the value of the content despite its structural mistakes.